



Sharing skills for Work-based Learning (WBL) in VET for Europe's hospitality sector

Skills Swap is an Erasmus+ Key Action 2 project. It is a Strategic Partnership for vocational education and training (VET) - Cooperation for innovation and the exchange of good practices



Co-funded by the Erasmus+ Programme of the European Union

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PROJECT PROGRESS:

Since our last publication on the progress of the project (September 2021) we have made great evolution in the development of the objectives, we have published the second outcome and we have advanced in the design of the third one.

The second outcome sets out the role and competences required for the Skills Swap coordinator. It is defined as a person from the VET field in charge of organising the exchanges between companies and employees.

Currently, we are developing the third output, an employer's resource handbook. This will be a handbook that will offer practical and easy-to-follow guidance to companies in the hospitality sector who would like to set up and try Skills Swaps, and covers a range of practical information on the concept and practice of Skills Swap, aimed at personnel managers, managers and owners.

Sharing Skills in hospitality



Skills Swap



Role Specification and Competency Matrix for the Skills Swap VET- Coordinator

The second IO publication, the Role Specification and Competency Matrix for the Skills Swap VET- Coordinator, has been led by Folkuniversitetet and guided by Rinova. The purpose of this Matrix is to examine and specify what VET trainers need to know and be able to do to set up, coordinate, monitor and review effective skills swaps with and between companies.

Specifically, this matrix addresses the following questions:

- What does a VET (Vocational Education and Training) practitioner need to be able to do when facilitating hospitality skills swaps amongst employers?
- What are the responsibilities and tasks that are involved?
- How do they ensure they have the confidence of both the employer and the employee to encourage retention and progression?
- What standards should they be using to structure their role?

It has been constructed from and informed by the data collected during an in-depth programme of consultation and research, which can be referenced in the IO1: Skills Swap: Methodological Framework.

The result is a complete role specification/competency matrix setting out a comprehensive and identifiable skills set (both practical and soft skills set), through which the skills, knowledge and competencies of the VET-coordinator are clearly defined. Although not a 'job' as such.

It is an occupation role that requires profiling if a professional approach is taken to coordinating effecting skills swaps, including aims, objectives, illustrative tasks and indicative scenarios, covering the range of areas involved.

[Download here the publication](#)

LAST MEETING AND NEXT STEPS

Last 17th and 18th February, 2022 the project partners met in Cyprus. All project partners would like to thank EdiTC, education and information technology centre, for organising a hybrid meeting as not all partners were able to travel and attend the meeting in person.

It was a very productive meeting and we made substantial progress on the approach and design of different aspects of the project.

The next face-to-face meeting is scheduled for September, 2022 in London.



The whole project team is working on the third result of the project led by the project coordinator, Rinova.

This is a publication, a handbook to guide the hospitality companies (owners and managers) who will be both the "host" and the "sender" of the Skills Swaps.

The aim is to provide guidance and training to offer practical information for staff, managers and owners on Skills Swap: what it is, what makes it different and how it can work in their establishment.

The final version is being worked on in English, with publication expected in May 2022,

For more information about the Project visit our [website](https://skills-swap.projectsgallery.eu) and follow us on [LinkedIn](#).



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